

Jean Waterloo Lenox Township Library  
Board Meeting Minutes  
February 15, 2024

- I. Call to Order: The meeting was called to order at 6:05 pm by Daniel VanDeKerkhove.
- II. Roll Call:
  - a. Present: Adrienne Hilmon, Pat Bruen, Daniel VanDeKerkhove and John Notte
  - b. Absent: Melanie Cochill and Beth Oakley
  - c. Staff: Beth Bogaert
  - d. Visitor: Glenn Harm
- III. Motion by Pat to approve the agenda. Seconded by John. and approved.
- IV. Public comments on agenda items: None.
- V. Secretary's report: Motion to approve the report by John and seconded by Adrienne. Approved unanimously.
- VI. Treasurer's Report:
  - a. Motion to approve payment of bills by John. Motion seconded by Adrienne and passed unanimously.
- VII. Director's Report:
  - a. Library Happenings: 1) Lisa Martin, a former library board member, donated a Cricut Air 2 for the library of things. This, and a laminator have been catalogued and added to the Library of Things collection.
    - 2) Casee will be attending Spring Institute from the 7<sup>th</sup>-9<sup>th</sup> of March. Spring Institute is a professional conference organized for Youth Services librarians.
    - 3} At the suggestion of Melanie Cochill, we're planning a "Date Night with a Book" passive program for March whkh is Reading Month.
    - 4) One of the leaders of the local Girl Scout troop reached out to see if we could collaborate on a program on a program for the troop. We are working on that now.

b. Revised Leave Time Policy: Reviewed the policy with the addition of the Compensatory Time Waiver for Full Time Employees. Motion to approve by Pat, seconded by John and unanimously approved.

c. Kanopy Pricing: Option 1 offering 10 tickets was the option that received the most support. Motion by Daniel and seconded by John that we move forward with Kanopy and Option #1. Carried unanimously.

d. Website Update: The site has been live since January 23. Beth is working with the company to fine-tune the search tool bar. She indicated that adjustments are easier with the revised website.

#### VIII. President's Report

##### a. Old Business

1) Landscaping/Exterior Update: We have three proposals to review. Motion by John and seconded by Adrienne to table this issue until we can have the full board to make a decision. Unanimously approved.

2) Gratiot Property Update: Motion by Pat, seconded by John to contact Lombardo to see if there is any interest in repurchasing the property. Unanimously carried.

##### b. New Business:

1} Property Procurement: Glen Harm was invited to discuss the family intentions for the adjacent property on Main Street. The family is moving forward to sell the property and are amenable to the property being used for an expansion of our current building and parking. The plan, at this point, is to list for \$240,000 to \$250,000. We will have a special meeting within the next 10 days to decide if we want to proceed with making an offer.

2} Ballot requirements: We discussed requirements to be listed on the ballot. A minimum of 40 signatures and a maximum of 100 signatures are necessary to be listed on the ballot.

IX. Public Comments /Announcements- None

X Our next meeting is scheduled for March 21, 2024 at 6:00 pm.

XI. Motion to adjourn at 7:45 pm by Adrienne. Seconded by John and carried.

Respectfully submitted,

*Pat Bruen*

Pat Bruen, Secretary