

Jean Waterloo Public Library

Board Minutes

October 19, 2018

- I. **Call to Order:** The regular meeting of the Board of Trustees of the Jean Waterloo Public Library was called to order at 6:14 PM by Goralczyk.

Present: Mark Goralczyk, Phino DeLeon, Shirley Drake, Virginia Hofman, Sylvia Steward

Staff: Karen White-Owens

Absent: Gretchen Sterling

- II. **Approval of the Agenda:** A motion was made by Drake, seconded by Steward to approve the agenda. Motion carried.

- III. **Public Comment:** None.

- IV. **Secretary's Report:** A motion was made by Drake seconded by Steward to approve the September 2018 minutes. Motion carried.

- V. **Treasurer's Report:** Goralczyk reviewed a copy of the report with the board. The report was received and filed. The September bills were reviewed and discussed. A motion was made by Steward, seconded by Drake to approve the payment of bills for September. Motion carried.

- VI. **Director's Report:**
 - a. **Nickerson's email:** The board reviewed email correspondence from Mr. Nickerson regarding our renovation intentions. It was decided to keep the township informed of all progress before, during, and after any actions that take place.
 - b. **Local Non-Resident Cards:** White-Owens shared her discovery of prices charged for a non-resident library card. The board reviewed and discussed options and restrictions. A motion was made by Hofman, seconded by Steward to approve the adoption of a "Local Non-Resident," patron only library access card with an annual fee of \$50. Motion carried.

- c. **Architect:** White-Owens has appointments set for architects to survey the library with the intent to devise more in depth plans for our renovation goals.
- d. **Christmas Dinner:** The board reviewed and discussed ideas and concerns. Nothing was determined so more discussion set to take place at next month's meeting.
- e. **Happenings:** White-Owens shared news that will receive an award based on her work as a writer along with the work she has and is doing at the library. Alpha Kappa Alpha shared the details that they will provide 25 cancer screenings to coincide with national Breast Cancer Awareness month. Aaron Abney - Nail Polish Artist will be at the library on the 20th to explain and share his art. A copy of the survey form for new Teen Club that is trying to be established at the library. Details of the goals and hopes were shared as well.

VII. New Business:

- a. **Renovation:** Covered in the "Director's Report".

VIII. Old Business:

- a. **Gratiot Property:** All fencing plans are on hold until spring.

IX. Next Meeting: The next meeting is November 16th, 2018.

X. Adjournment: On a motion by Steward, seconded by Drake, the meeting adjourned at 6:48 PM

Submitted by:



Phino DeLeon, Secretary