

Jean Waterloo Lenox Township Public Library

Board Minutes

October 18, 2019

AMENDED

- I. **Call to Order:** The regular meeting of the Board of Trustees of the Jean Waterloo Lenox Township Public Library was called to order at 6:09 PM by DeLeon.

Present: Kathleen Andrews, Phino DeLeon, Adrienne Hilmon, Virginia Hofman, Gretchen Sterling, Sylvia Steward
Staff: Karen White-Owens
- II. **Approval of the Agenda:** A motion was made by Andrews, seconded by Hilmon to approve the agenda. Motion carried.
- III. **Public Comment:** None.
- IV. **Secretary's Report:** A motion was made by DeLeon, seconded by Hilmon to table the September 2019 minutes for amendments to spelling and dates. Motion carried.
- V. **Treasurer's Report:** DeLeon reviewed a copy of the report with the board. The report was received and filed. The July, August, and September bills were reviewed and discussed. A motion was made by Hofman to approve July's bills and seconded by Steward. Motion carried. A motion was made to pay July's bills by Hofman and seconded by Steward. Motion carried. A motion was made by Hilmon to approve August's bills and seconded by Steward. Motion carried. A motion was made to pay August's bills by Hilmon and seconded by Steward. Motion carried. A motion was made by Andrews to approve September's bills and seconded by Steward. Motion carried. A motion was made to pay September's bills by Andrews and seconded by Steward. Motion carried.
- VI. **Directors Report:**
 - a. **Library Happenings:**
 - i. White-Owens informed the board that in the last month, local physicians did a free public discussion. It was last minute and turned out nicely.
- VII. **New Business:**
 - i. The issue of the library staff and Board of Directors' Christmas party was discussed. It was informally agreed upon to cater in dinner to the library for board members and all library staff.

VIII. Old Business:

- a. Moving Funds to Flagstar Bank:** White-Owens bridged the topic of moving some of the uninsured funds to Flagstar Bank. Sterling stated a desire to delay the move until more detail was presented to the board about the potential accounts. No changes to the banking composition was authorized.
 - b. Library Name Change:** White-Owens is slated to speak with the Lenox Township Board of Directors on Monday November 4, 2019 to present the new name for the Library. After some discussion, Sterling made a motion, seconded by Andrews to present the name “Jean Waterloo Lenox Township Public Library”. Motion carried.
- IX. Next Meeting:** The next meeting is November 15, 2019
- X. Adjournment:** On a motion by Steward, seconded by Sterling, the meeting adjourned at 7:28 PM.

Submitted By:

Kathleen Joy Andrews

Kathleen Joy Andrews, Treasurer