

Jean Waterloo Lenox Township Library
Board Meeting Minutes
December 10, 2021

- I. Call to Order: The meeting was called to order at 6:05pm by Adrienne Hilmon.
- II. Roll Call:
 - a. Present: Adrienne Hilmon, Stephanie Martis, Sylvia Steward, Daniel VanDeKerkhove, Pat Bruen and Beth Bogaert
 - b. Absent: Virginia Hofman
- III. Approval of the agenda: A motion was made by Sylvia and seconded by Daniel to approve the agenda as amended. (Add iii under old business to discuss the collection development policy.) Motion carried.
- IV. Public comments: None
- V. Secretary's report: A copy of the November, 2021 meeting minutes were reviewed and discussed. Motion made by Daniel and seconded by Stephanie to approve the minutes as corrected (spelling of Beth's last name).
- VI. Treasurer's report: Stephanie reviewed a copy of the November report with the board. A motion was made by Stephanie and seconded by Daniel to accept the report.
 - a. There were two transfers of amounts which will be fully explained at the next meeting as we did not have the reasons for the transfers – requested by our accountant.
- VII. Director's report:
 - a. There is a tree with hats, scarves and gloves available for those in need.
 - b. Beth has applied for chrome books and outdoor equipment through a funding source (at no cost to the library).
- VIII. President's reports:
 - a. Old business:
 - i) library finances – looking for options that will generate more interest.
 - ii) It does not look as if ticketing the neighbor for encroaching on the property will work. To check with Mr. Nickerson for options.

iii) Daniel requested that Beth adjust the collection development policy to allow for overview by the board. Motion made by Daniel and seconded by Stephanie to rework the language for ingoing and outgoing material be reported to the board for their information. Carried.

b. New business:

i) Adrienne nominated Stephanie as treasurer. Motion seconded by Pat.

ii) Adrienne nominated Pat as secretary and the motion was seconded by Daniel.

iii) Pat nominated Adrienne as president. Motion seconded by Daniel.

iv) Paper ballots were distributed and the executive positions were unanimously approved.

IX. The next meeting of the board is scheduled for January 21, 2022 @ 6:00pm.

X. Meeting was adjourned at 6:32 pm. We then joined the staff for a Christmas dinner catered by A Movable Feast.

Respectfully submitted,

Pat Bruen, Secretary

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