

Jean Waterloo Lenox Township Library
Board Meeting Minutes
May 16, 2024

1. Call to Order: The meeting was called to order at 6:04 pm by Daniel VanDeKerkhove.
2. Roll Call:
 - a. Present: Adrienne Hilmon, Pat Bruen, Daniel VanDeKerkhove, John Notte, Beth Oakley and Melanie Cochrill (arrived @ 7:27)
 - b. Staff: Beth Bogaert
 - c. Visitors: Larry Lubinski, Alison Hollis and Annabella Cochrill (arrived @ 7:27)
3. Motion by Pat to approve the agenda. Seconded by Beth O. and approved unanimously.
4. Public comments on agenda items: None.
5. Secretary's report:
 - a. Motion to approve the April 18th minutes by Adrienne and seconded by Daniel. Approved unanimously.
6. Treasurer's Report:
 - a. Motion to approve treasurer's report by John. Motion seconded by Adrienne and approved unanimously.
 - b. Motion to approve payment of bills by Pat, seconded by Beth O. and approved unanimously.
7. Director's Report:
 - a. Library Happenings:
 - 1) Spring clean-up went very well even though the weather did not make it easy. The property does look good. Beth O. stressed that it was a group effort. There is still work to be done which will continue through the next few weeks.
 - 2) Casee and Beth B. are working on weeding out the non-fiction section.
 - 3) Summer reading program begins June 17th. The program is titled: Adventure Begins at the Library.
 - 4) The Reptarium will visit on June 17th. Hoping for warm weather so the program doesn't have to be done indoors.
 - 5) Dawn will lead a wood scorching workshop next week.
 - 6) Beth B. will be out of the office the next week and Casee will be our contact person while she is gone.
 - b. Hoopla:
 - 1) After a review of Hoopla, Beth O. moved to approve a deposit for Hoopla in the amount of \$5,000. Daniel seconded the motion and it was approved unanimously.
 - c. It was moved by Pat and seconded by Beth O. to approve the change in policy regarding service animals. Approved unanimously.
 - d. It was moved by John and Seconded by Beth O. to approve the budget for the 2024-2025 fiscal year in the amount of \$398,300. Motion carried unanimously.
8. President's Report
 - a. Old Business
 - 1) Daniel will be sending to Mrs. Seifferlein a letter, approved by the board, regarding a realistic selling price for the adjacent property.

- 2) After reviewing the applicants for the Expansion Exploratory Committee, it was moved by Daniel and seconded by Pat to approve the following members: Casee Talley-Hill, Melanie Cochrill, Ken Thompson, Lisa Martin, Tory Rowland, Stephanie Broyles, Kaylee Zuk, Alison Hollis and Annabella Cochrill with Casee and Melanie serving as co-chairpersons. The motion was approved unanimously.
- 3) There were two resolutions presented regarding the termination of the original agreement with Lombardo Pembroke, LLC and the Jean Waterloo Lenox Township Library Board. It was moved by Melanie and seconded by John that we approve Resolution #051620242. Motion carried. It was moved by Melanie and seconded by Beth O. to approve Resolution #051620241. Motion carried unanimously.

b. New Business:

- 1) We reviewed a proposal regarding a crosswalk and striping for parking spaces on Clark Street. It was determined that we should hold off on addressing this issue until we determine our future footprint on the property.
- 2) Beth Bogaert left the room so that the board could complete the Director Performance Evaluation. Once we handled that with Melanie providing the compiled evaluation, Beth was readmitted to the meeting.

9. Comments /Announcements: None

10. The next meeting of the Jean Waterloo Lenox Township Board will be held on Thursday, June 20th at 6:00 pm.

11. Motion to adjourn at 8:22 pm by Melanie. Seconded by Beth O. and carried.

Respectfully submitted,
Pat Bruen, Secretary