

Jean Waterloo Lenox Township Library  
Board Meeting Minutes  
November 19, 2021

1. Call to Order: The meeting was called to order at 6:01pm by Adrienne Hillmon.
2. Roll Call:
  - a. Present: Adrienne Hilmon, Stephanie Martis, Sylvia Stewart, Virginia Hoffman, Pat Bruen and Beth Bogaert
  - b. Absent: Daniel VanDeKerhove
3. Approval of the agenda: A motion was made by Sylvia and seconded by Stephanie to approve the agenda. Motion carried.
4. Public comments: Virginia thanked the board for the flowers and support in the loss of her husband.
5. Secretary's report: A copy of the September 2021 meeting minutes were reviewed and discussed. Motion made by Sylvia and seconded by Virginia to approve the minutes.
6. Treasurer's report: Stephanie reviewed a copy of the September and October reports with the board. A motion was made by Sylvia and seconded by Pat to accept the reports.
  - a. It was moved by Sylvia and seconded by Virginia to approve September bills. Motion carried
  - b. It was moved by Sylvia and seconded by Stephanie to approve the October bills. Motion carried
7. Director's report:
  - a. Anne Wall's passing has been hard on the staff.
  - b. Beth presented the board meeting dates and holiday and closure dates for 2022.
  - c. It was moved by Pat and seconded by Sylvia to approve considering Juneteenth a paid holiday. Motion passed.
  - d. Beth presented a Collection Development Policy. It was moved by Sylvia to accept the policy as written. Motion seconded by Virginia and carried.
8. President's reports:
  - a. Old business:
    - i. CPA Katie Andrews was not able to attend the meeting this evening. She will be invited to our January meeting.
    - ii. Adrienne will check to see if Yoffe can be ticketed for parking on the Gratiot property since he has again begun parking his vehicles there. This will be addressed at our December meeting.
    - iii. It was suggested that A Moveable Feast be contacted for catering our December meeting with Achatz as the backup. Motion by Pat and seconded by Sylvia. Motion carried.
  - b. New business:
    - i. Sylvia made a motion regarding attendance that after the third unexcused absence a member of the board be

removed from office. This motion was seconded by Stephanie and passed.

- ii. We discussed the Executive Officers to see if the current officers were agreeable to remain in office. Adrienne, Stephanie and Pat all agreed to remain in their current positions.
- iii. The Bylaws need to be reviewed. Stephanie and Adrienne agreed to do the review.

c. There were no committee reports

9. There were no announcements

10. Our next meeting is Friday, December 10th at 6:00 pm

11. Motion to adjourn made by Sylvia at 7:19 pm and seconded by Stephanie. Motion carried.

Respectfully submitted,  
Pat Bruen Secretary