# Jean Waterloo Lenox Township Library
# Board Meeting Minutes
# February 16, 2023

1. Call to Order: The meeting was called to order at 6:09 pm by Adrienne Hilmon.
2. Roll Call:
    a. Present: Adrienne Hilmon, Pat Bruen, Daniel VanDeKerkhove, Virginia Hofman and Melanie Cochrill
    b. Absent: Beth Oakley
    c. Staff: Beth Bogaert
3. A motion to amend the agenda by moving 8. President's Report, a. Old Business, i. Ballot Vote for Board Members to immediately after 2. Roll Call by Melanie and seconded by Daniel. Motion to amend agenda approved. Paper ballots were distributed, collected and counted by Beth Bogaert. New officers elected were: Daniel VanDeKerkhove as president, Pat Bruen as secretary and Beth Oakley as treasurer. Daniel assumed his position as president and took control of the meeting.
4. There were no public comments on the agenda items.
5. Secretary's Report
    a. Motion to approve by Melanie and seconded by Virginia. Passed.
6. Treasurer's Report
    a. Motion to approve treasurer's report by Melanie and seconded by Virginia. Motion carried
    b. Motion to approve the bills by Melanie and seconded by Pat. Motion passed.
7. Director's report:
    a. Beth reported that DVD rentals are producing little income and many of the other libraries have discontinued charging rental fees. In light of this information, it was moved by Pat and seconded by Virginia that we no longer charge for checking out DVDs. Motion carried.
    b. Motion to table Updated Step Pay Scale by Melanie and seconded by Adrienne. Motion passed.
    c. Beth polled members for their preference on whether members preferred paper or digital copies or both. Melanie, Pat and Virginia requested paper copies, Daniel preferred digital copy and Adrienne requested both.
8. President's report:
    a. Old business
        i. We had a new proposal for Town Hall/Needs Assessment that came in late last month. No decision at this time as we prefer input from the public first. Motion by Melanie and seconded ty Pat to table decision. Motion passed. Beth presented bookmarks and postcards to secure input from the community.

Motion by Melanie and seconded by Virginia to allow up to $75 per month to solicit community input. Motion passed.

ii. Beth presented a form for staff to evaluate the Library Director. Suggestions were made and will be implemented. Motion to table until we see the final form at the next meeting by Melanie and seconded by Virginia. Motion passed.

b. New business

i. Melanie requested that job descriptions for library personnel be made available to board members. Beth will have that available for our next board meeting.

9. Public Comments - none.
10. Our next meeting is scheduled for March 16, 2023 at 6:00 pm.
11. Motion to adjourn at 7:15 pm by Melanie. Seconded by Virginia and carried.

Respectfully submitted,
Pat Bruen, Secretary