

Jean Waterloo Lenox Township Library Board
Board Meeting Minutes
December 18, 2025

1. Call to Order: The meeting was called to order by Beth Oakley @ 6:00 pm.
2. Roll Call:
 - a. Present – Board members: Beth Oakley, Pat Bruen, Larry Lubinski, Lee Hillis, John Notte and Melanie Cochrill
 - b. Staff – Beth Bogaert
3. Approval of the Agenda: A motion to approve the agenda was made by Melanie, seconded by Lee. Motion carried.
 - a. Melanie was appointed as time keeper if necessary.
4. Public Comments – None
5. Secretary’s Report: A motion to approve minutes as corrected was made by Melanie and seconded by Lee. Motion carried unanimously.
6. Treasurer’s Report
 - a. Motion to approve November treasurer’s report by Melanie, seconded by Lee and carried unanimously
 - b. Motion to approve bills (which do not show EFT payments) for November made by Melanie and seconded by Larry. Motion passed unanimously.
7. Director’s Report:
 - a. Casee held two successful Christmas card making programs for youth and teens. She took the completed cards to the Village of East Harbor in New Baltimore.
 - b. Santa’s library visit on December 13 was wonderful. The Santa we had this year was very kind and attentive and everyone had a great time.
 - c. Our food drive is going very well. The donations received have filled 2 large totes. The drive will run until the end of the year.
8. President’s Report:
 - a. Old Business
 - i. The Expansion Exploratory Committee is looking at cost for demolition and reconstruction vs. expansion. Land combination request has been submitted. Possibility of petitioning for variance to parking requirements which would allow for less disruption to operations.
 - ii. Main Street property: No new information
 - iii. There has been nothing to report on the Gratiot property.
 - b. New Business –

- i. Officer elections were held with all officers retaining their office for the coming year.
 - ii. Any suggestions for the Director Review to be sent to Larry to present a mockup of a more meaningful review format.
 - iii. Discussion on accomplishments of the year and projections for next year.
- c. Announcements – There were none.
9. Next Meeting is scheduled for January 15, 2026 @ 6:00 pm.
10. Meeting adjourned @ 7:09 p.m.

Respectfully submitted
Pat Bruen