

Jean Waterloo Lenox Township Library
Meeting Minutes
November 16, 2023

1. Call to Order: Daniel called the meeting to order at 6:03pm
2. Roll Call
 - a. Present: Daniel VanDeKerkhove, Melanie Cochrill, Adrienne Hilmon, Beth Oakley
 - b. Absent: Pat Bruen
 - c. Staff: Beth Bogaert
 - d. Guest(s): John Notte, Greg Bulchak
3. Approval of the Agenda: A motion to approve the agenda was made by Beth O., seconded by Adrienne. Motion carried.
4. Public Comments on Agenda Items: None
5. Secretary's Report:
 - a. The minutes from the October 19, 2023 meeting were reviewed. A motion to approve the minutes was made by Melanie, seconded by Beth O. Motion carried.
6. Treasurer's Report
 - a. The Treasurer's Report for October was reviewed. A motion to approve the report was made by Adrienne, seconded by Melanie. Motion carried.
 - b. Approval of Payment of Bills: The October bills were reviewed. A motion to approve the bills was made by Melanie, seconded by Beth O. Motion carried.
7. Director's Report
 - a. Library Happenings: Children's Halloween Party and Haunted Library were very successful this year, with 61 and 110 participants respectively. Speaking for Success had to be canceled due to the presenter falling ill but we will be rescheduling for early 2024. Mr. Mike will have one more drawing class in 2023 on November 28. He will also be on the schedule again in 2024. Beth B. attended the MLA Annual Conference in Kalamazoo in October. She attended sessions pertaining to grant resources, passing bonds, collection development strategies, and more. Beth and Casee are considering attending the ALA Annual Conference in June 2024 with plans to submit for stipends and grants to help offset the cost.
 - b. Website Rebuild: The board discussed proposals from

Streamline, Weblinx, and Revize. A motion to approve the moving forward with Streamline was made by Beth O., seconded by Melanie. Motion carried.

8. President's Reports

a. Old Business

- i. Board Trustee Appointment: The board discussed both candidates for the position. A motion to appoint John Notte as the new board trustee was made by Melanie, seconded by Beth O. Motion carried.
- ii. Landscaping - Beth B. has a meeting for a quote with Alexander's Landscaping on November 17th. The board requested that attention be given to rehabbing the 'back beds' - bushes that create shade, mulch, etc - and the lilac bush, and the brick pavers to the bike rack. The board would like to see different options for the front flower beds so they can see different tastes represented.
- iii. Possible Site Enhancements - Daniel and Beth B. attended a meeting on November 15 with several officials from the Village of New Haven regarding the possible expansion of the library building. They shared information from that meeting with the board. The board discussed options, including expansion of the current library building, building a new facility on the property owned on Gratiot, and building a new facility on the Lenox Township Offices Campus. Board agreed to focus efforts regarding expansion of the existing structure for the time being. Beth B. will pursue leads for getting quotes for expansion, as long as no fee or charge is attached.

b. New Business

- i. Library of Things: Beth B. discussed the newly added items - a stud finder and mini level set, and an OBDII Scanner - to the collection. Members made several item suggestions, including a sewing machine, ukulele, metal detector, and more. The board suggested posts on social media, to be shared in community groups on FB.
- ii. Social Media Announcements - The board would like to see updated announcements regarding public meetings on social media. Beth B. will work on getting those out more consistently.

9. Public Comments / Announcements: None
10. Next Meeting – *December 14, 2023 at 6:00pm*
11. Meeting Adjournment: A motion to adjourn the meeting at 7:45 was made by Melanie, seconded by Adrienne. Motion carried.

Submitted by: Beth Bogaert Library Director