

Jean Waterloo Lenox Township Library Board
Board Meeting Minutes
November 20, 2025

1. Call to Order: The meeting was called to order by Beth Oakley @ 6:00 pm.
2. Roll Call:
 - a. Present – Board members: Beth Oakley, Pat Bruen, Larry Lubinski, Lee Hillis and Melanie Cochrill
 - b. Absent – John Notte
 - c. Staff – Beth Bogaert
3. Approval of the Agenda: A motion to approve the agenda was made by Lee, seconded by Larry. Motion carried,
 - a. Melanie was appointed as time keeper if necessary.
4. Public Comments – None
5. Secretary's Report: A motion to approve minutes was made by Lee and seconded by Melanie. Motion carried unanimously.
6. Treasurer's Report
 - a. Motion to approve September treasurer's report by Melanie, seconded by Larry and carried unanimously
 - b. Motion to approve October treasurer's report by Melanie, seconded by Larry and carried unanimously.
 - c. Motion to approve bills for September made by Melanie and seconded by Larry. Motion passed unanimously.
 - d. Motion to approve bills for October by Melanie and seconded by Larry. Carried unanimously.
7. Director's Report:
 - a. The library is holding a food drive until the end of the year. This information was announced at the New Haven United meeting on November 13. Any items left after the holidays will be donated to the New Haven Food Pantry. Additionally, the library is holding a hat, scarf and mitten drive beginning in December. All donations will go to the Macomb Foster Closet this year.
 - b. Santa is coming for a pajama story time and a craft on Saturday, December 13 from 12:00 p.m. to 1:00 p.m.
 - c. Ms. Casee will be holding a total of three card making nights for children and teens on November 25, December 2 and December 10. The cards will be distributed to seniors at a local care

facility. Teens can receive community service hours for participating.

- d. The new security cameras are installed and functioning. Beth B. is also working with EPS to install 2 emergency panic buttons. One will be at the front desk, the other will be in the office.
- e. We reviewed the Staff Development Policy and made some suggestions. Beth O. will bring this back next month.

8. President's Report:

a. Old Business –

- i. The Expansion Exploratory Committee has added a new member. He is Scott Brown. They are looking for a new student to replace one who has gone off to college. They are also looking at other architects to review current plans and obtain construction quotes,
- ii. Main Street property: The land combination application will be sent to the village this week. The water is back on and the heat is set at 50.
- iii. There has been nothing to report on the Gratiot property.

b. New Business –

- i. Library Director Review – templates were passed out to board members to review and report back in January.
- ii. Homeschool – Beth will reach out to Megan Rock and Larry to see what we can do to be responsive to their needs.

9. Announcements

- a. The community holiday dinner is this Friday at 6:00 p.m. at the high school.
- b. The tree lighting followed by a drone show will be this Saturday at the Lenox Township Complex at 7:00 p.m.

10. Next Meeting is scheduled for December 18, 2025 @ 6:00 pm.

11. Meeting adjourned @ 7:30 pm.

Respectfully submitted

Pat Bruen