

Jean Waterloo Lenox Township Library
Board Meeting Minutes
March 20, 2025

- I. Call to Order: The meeting was called to order at 6:00 p.m. by Beth Oakley
- II. Roll Call:
 - a. Present: Pat Bruen, John Notte, Beth Oakley, Lee Hollis and Larry Lubinski.
 - b. Absent: Melanie Cochrell
 - c. Staff: Beth Bogaert
 - d. Public: 4 visitors
- III. Approval of the Agenda: Motion to approve amended agenda by Pat and seconded by Larry. Approved unanimously. Larry was appointed as timer if needed.
- IV. Public comments on agenda items: None.
- V. Secretary's report:
 - a. Motion to approve the February 20, 2025 minutes by Larry, seconded by John and approved unanimously.
- VI. Treasurer's Report:
 - a. The treasurer's report was reviewed. Motion by Pat and seconded by Larry to approve the treasurer's report. Motion approved unanimously.
 - b. Motion to approve payment of bills by Larry, seconded by Lee and approved unanimously.
- VII. Director's Report:
 - a. Library Happenings: The Girl Scouts did a Women's History Month project which is on display. Beth will be out of the office from April 1 through April 11.
 - b. We discussed Dawn's vacation time and are looking at the possibility of a roll over. Beth will present a policy change at the next meeting.
 - c. Beth will revise Collection Development Policy as suggested.
 - d. We reviewed the survey quotes It was moved by Pat and seconded by Larry to approve AB-SB Land Survey, P.C. quote. Motion was approved unanimously.
- VIII. President's Report
 - a. Old Business:
 - i. Expansion Exploration Committee – the committee is meeting again in April.
 - ii. There was a very nice piece in The Voice regarding the expansion plans, purchase of the Harm home and the

prospect of the home being moved instead of being demolished. There have been no inquiries regarding purchase of the home at this time.

iii. Tuesday, April 1 there will be a meeting at the village office at 7 p.m. regarding the rezoning of the Gratiot property.

iv. Larry presented a sample of career development forms for our review.

b. New Business:

i. It was suggested we include links on the resources page and newsletter.

ii. Beth O. suggested we check into homeschool resources and reach out to the home school community.

iii. We need to be continually looking for suggestions for the Library of Things.

iv. The library is in need of new blinds.

v. We will address trustee and treasurer duties next month.

IX. Public Comments/Announcements: There were none.

X. Next meeting – April ,2025 at 6:00 p.m.

XI. Moved by Lee and seconded by Larry to adjourn the meeting at 7:57 p.m. Approved unanimously.

Respectfully submitted,

Pat Bruen, Secretary