

Jean Waterloo Lenox Township Library
Board Meeting Minutes
September 17, 2021
AMENDED

1. Call to Order: The meeting was called to order at 6:10pm by Hilmon.
2. Roll Call
 - a. Present: Adrienne Hilmon, Daniel VanDeKerhove, Stephanie Martis, Sylvia Steward, Virginia Hofman
 - b. Absent: Pat Bruen Staff: Beth Bogaert
3. Approval of the agenda: A motion was made by Martis, seconded by VanDeKerhove, to approve the agenda. Motion carried.
4. Public Comments: none
5. Secretary's Report: A copy of the June 2021 meeting minutes were reviewed and discussed. A motion was made by VanDeKerhove, seconded by Martis, to approve the minutes with spelling corrections made. Motion carried.
6. Treasurer's Report: Martis reviewed a copy of the August report with the board. A motion was made by VanDeKerhove, seconded by Steward to approve the report. Motion carried.
 - a. June 2021 bills: June bills were reviewed and discussed. A motion was made by VanDeKerhove, seconded by Martis, to move \$260 from Salaries to Supplies. Motion carried. A motion was made by Steward, seconded by VanDeKerhove, to move \$760 from Salaries to Repairs & Maintenance. Motion carried. A motion was made by VanDeKerhove, seconded by Steward, to move \$360 from Salaries to Telephone & Utilities. Motion carried. A motion was made by Steward, seconded by Martis, to approve payment of the June bills. Motion carried.
 - b. July 2021 bills: July bills were reviewed and discussed. A motion was made by Martis, seconded by VanDeKerhove, to approve payment of the July bills. Motion carried.
 - c. August 2021 bills: August bills were reviewed and discussed. A motion was made by Steward, seconded by VanDeKerhove, to approve payment of the August bills. Motion carried.
7. Director's Report
 - a. Library Happenings
 - b. Summer Reading Program: The Library had 62 children and 16 adults participate in the Summer Reading Program this year. The children read over 19,000 minutes and adults read over 43,000 minutes combined.
 - c. Outreach: Bogaert had a meeting with Jacki Marchese, the new director of the Lenox Township Senior Program. The library will be collaborating with the Senior Program to present several programs for senior citizens. The library also donated puzzles to the Senior Center. Casee Talley-Hill, the Youth Services Librarian, is in contact with the library media specialist at Merritt

Academy to organize school visits this fall.

- d. Library Clerk: A new clerk was hired to replace the clerk who stepped down in the spring. The clerk's name is Yvette Vaden and she will be working 10-15 hours a pay period.

8. President's Reports

a. Old Business

- i. Library Finances: Bogaert had contacted local CPA, Katie Andrews, to discuss options regarding the money the library has in its bank accounts. Unfortunately, Ms. Andrews was unable to attend this month's meeting due to matters of a personal nature. Members requested Bogaert invite Andrews to the October meeting to answer questions. Item tabled until then.
- ii. Gratiot Property: Macomb Automotive Group has reverted back to parking their vehicles on the library's property on Gratiot. Members discussed steps to take regarding the matter. Hilmon will invite the owner of Macomb Automotive Group to the October meeting to discuss the issue.
- iii. Holiday Dinner: Hilmon verified that members are still comfortable having group dinner for the holiday. Bogaert did an initial investigation on pricing for Achatz catering and A Moveable Feast. Martis suggested pricing out Chef's Shells. Bogaert will bring more information to the October meeting.

b. New Business

- i. Suburban Library Cooperative Board Representative: Bogaert explained what the Suburban Library Cooperative (SLC) is and that member libraries contribute one member of their library board to fill a trustee position on SLC's board. Martis is very interested in being the representative for the Lenox Township Library and will get back to Bogaert with her final decision as soon as possible.
- ii. Committee reports: none

9. Announcements: none

10. Next Meeting - October 15, 2021 at 6pm

11. Meeting Adjournment: A motion was made by VanDeKerhove, seconded by Martis to adjourn the meeting at 7:07pm. Motion carried.

Submitted by:
Beth Bogaert
Library Director