

Jean Waterloo Lenox Township Library Board
Board Meeting Minutes
October 16, 2025

1. Call to Order: The meeting was called to order by Beth Oakley @ 6:00 pm.
2. Roll Call:
 - a. Present – Board members: Beth Oakley, Pat Bruen, Larry Lubinski, Lee Hillis and Melanie Cochrill
 - b. Absent – John Notte
 - c. Staff – Beth Bogaert
3. Approval of the Agenda: A motion to approve the agenda was made by Lee, seconded by Larry. Motion carried.
4. Public Comments – None
5. Secretary’s Report: A motion to approve minutes was made by Lee and seconded by Melanie. Motion carried unanimously.
6. Treasurer’s Report
 - a. No report was available due to software issues.
 - b. Approval of bills will be postponed until next month.
7. Director’s Report:
 - a. Security Camera Quotes: We reviewed the quotes and met, via Zoom, with Chase Schaaf from Verkada Security. It was moved by Melanie and seconded by Lee that we accept the Verkada quote as presented. Motion carried.
 - b. Staffing changes were reviewed. It was moved by Melanie and seconded by Larry that we approve an increase in pay for Tyler to \$16.14. Carried unanimously. It was moved by Melanie and seconded by Larry that we approve the increase for Dawn Lochridge to \$20.00. Motion carried.
 - c. Library happenings: Kristy Robinett presented on October 1 and had a good crowd, Chief Daniel Steir did story time on October 8, bringing fire trucks down for the kids to see, Dawn had a full adult craft class on October 16 where they did a Halloween-themed painting and the Haunted Library will be on October 26, followed by the Children’s Halloween Party on October 28.
8. President’s Report:
 - a. Old Business –
 - i. The Expansion Exploratory Committee will hopefully meet next week to review the Kingscott report.
 - ii. The land combination application will be sent to the village.
 - iii. There has been nothing to report on the Gratiot property.

9. New Business –
 - a. We reviewed the circulation and Stats report.
10. Announcements – there were none.
11. Next Meeting is scheduled for November 20, 2025 @ 6:00 pm.
12. Meeting adjourned @ 7:15 pm.

Respectfully submitted

Pat Bruen